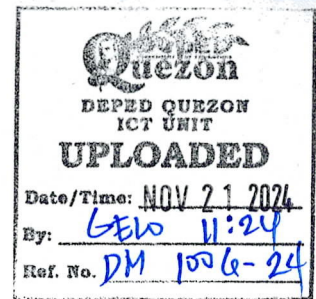




Republic of the Philippines  
**Department of Education**  
 Region IV-A  
 SCHOOLS DIVISION OF QUEZON PROVINCE



20 November 2024

**DIVISION MEMORANDUM**  
 DM No. 1006, s. 2024

**REQUEST FOR AN UPDATE ON THE STATUS OF SCHOOL SUBMISSION OF THE SBM ASSESSMENT REPORT FOR THE SCHOOL YEAR 2024-2025**

**To:** Assistant Schools Division Superintendents  
 Division Chiefs  
 Public Schools District Supervisors  
 District SBM Coordinators  
 All Others Concerned

1. Pursuant to **Regional Memorandum No. 695, s. 2024** (Request for Submission of the Implementation Plan of the Revised School-Based Management and Filling-Out of SBM Template by the School) dated September 30, 2024, this Office, through the School Governance and Operations Division – School Management Monitoring and Evaluation (SGOD-SMME) requests for an **update regarding the status of submission of SBM assessment report** of schools for SY 2024-2025.
2. Please access the following links below to update the status of the school submission on the SBM assessment report.

Level	Links
Elementary	<a href="https://tinyurl.com/ElemSBMTracker24">tinyurl.com/ElemSBMTracker24</a>
Secondary	<a href="https://tinyurl.com/SecSBMTracker24">tinyurl.com/SecSBMTracker24</a>

3. The Public Schools District Supervisors (PSDSs), through their designated **District SBM Coordinators** are requested to facilitate the updating of the status of school submission on SBM. They are also encouraged to provide necessary technical assistance to schools in accomplishing the report using the provided links.

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
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4. Schools that are not yet done with the submission of their SBM assessment may still submit their report by November 22, 2024, through **[tinyurl.com/RevisedSBMTool2024](https://tinyurl.com/RevisedSBMTool2024)**.
5. Further, the PSDSs are requested to update the names of their designated SBM Coordinators through this link: **[tinyurl.com/SBMCoor2024](https://tinyurl.com/SBMCoor2024)**. This is to facilitate the smooth and effective exchange of information on SBM-related concerns.
6. Widest dissemination of and strict compliance with this Memorandum is desired.

  
**ROMMEL A. BAUTISTA, CESO V**  
Schools Division Superintendent



smemgd11/20/2024

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